

## Training / Seminar Approval Form

Department Name: JP 2

Seminar Name: Texas Justice Court Training Center - Legislative Update

Purpose: Education

Place: El Paso

Date: September 13-14, 2023

Who Will Be Attending:

Jeff Monk

\_\_\_\_\_

\_\_\_\_\_

**This Training/ Seminar is necessary for the following reasons:**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Required continuing education | <input type="checkbox"/> Job training           |
| <input type="checkbox"/> Improve work performance                 | <input type="checkbox"/> Required certification |

**Attach Registration Form and Complete the following information:**

Amount of registration \$ 130.00 Date registration is due 6-30-23

- Return check to department head
- Request Treasurer to mail check with registration

If an advance is requested, attach a completed Johnson County Travel Form.

Department Head Signature:

**Nikki Ashley**

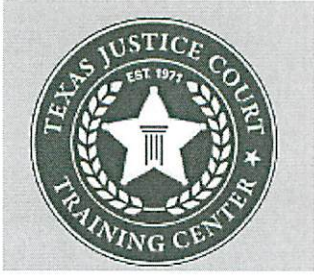
Digitally signed by Nikki Ashley  
DN: CN = Nikki Ashley email = nashley@johnsoncountytexas.org C = US O = Johnson  
County OU = JP 2  
Date: 2023.05.03 11:08:46 -05:00

**\*SEND FORM TO COUNTY JUDGE'S OFFICE\***

COMMISSIONERS COURT

RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_ DATE: MAY 22 2023

APPROVED BY COMMISSIONER'S COURT: \_\_\_\_\_ DATE: **Approved**



# Texas Justice Court Training Center

Texas State University

1701 Directors Blvd, Ste 530  
Austin, Texas 78744

**Phone:** (512) 347-9927  
**Fax:** (512) 347-9921

www.tjctc.org  
adw167@txstate.edu

**Invoice Number:** 67174

<b>Date:</b> 5/3/2023	<b>Bill To:</b> Jeff Monk	<b>Address:</b> 247 Elk Dr, Ste 107 Burleson, TX 76028	
<b>Event Date:</b> 9/14/2023	<b>Event Location:</b> El Paso	<b>Event:</b> FY_23 Legislative Update Workshop	
<b>Quantity</b>	<b>Registration Fee</b>	<b>Overhead Assessment</b>	<b>Total</b>
1	\$30.00	\$45.00	\$75.00
<b>Quantity</b>	<b>Lodging Fee</b>	<b>Total</b>	
1	\$55.00	\$55.00	
			<b>Invoice Total</b>
			\$130.00
Make all checks payable to: <b>Texas State University</b>			
We now accept Credit Card Payments. Use this button to pay with a credit card. <input type="button" value="Pay With a Credit Card"/>			

**Note:** Due to changes in our payment process we now require payment for lodging and registration fees before 2 weeks from an event start date.

5-3-23  
okay to pay  
Aasiley

For Office Use Only		
P.O. #	CHECK #	PAYMENT RECEIVED DATE

## ▼ El Paso on September 14th

Thursday, September 14th at the [Doubletree El Paso Downtown](#) in El Paso, TX

*If you opt to stay at the hotel, a room will be reserved for Wednesday, September 13th.*

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### Agenda

- Registration and breakfast: 8:00 a.m. on September 14th
  - Course time: 9:00 - 12:00 p.m.
  - Lunch: 12:00 - 1:00 p.m.
  - Course time: 1:00 - 2:00 p.m.
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### Cost

Registration cost: \$75. This cost includes a \$30 registration fee and a \$45 overhead assessment.

Hotel cost: \$55 for 1 night at the Doubletree El Paso Downtown